

Subject: Our School App Is Live!!

Dear Parents and Carers,

The school has some great news to share with you. Our school smartphone mobile app is now available on both the Apple and Android networks for you to download and start using. These instructions will help you:-

How to Install Our School App

On Apple

- On your iPhone open the app store
- Search for our school name
- Press Install
- Enter your iTunes password
- It will commence downloading immediately

Android/Google Play

- On your SmartPhone open the Android/Google Play market
- Search for our school name
- Press install
- Your app will start installing instantly

To Open Our School App

- Look for our schools app icon on your phone screen
- Press the icon once
- It will open automatically
- **When prompted select OK to use your current location and OK to send you Push Notifications (this will make sure the google maps and pop-up alerts work for you)**
- Read the information on the screen, and swipe to the left and click on Get Started. You will now be able to select the icons at the bottom of screen to view the School Calendar, Newsletter, Messages and other features.

If you encounter troubles:-

- Shut down the app and or your phone to refresh the phones memory
- Uninstall your app and reinstall it
- Contact www.activeschoolapps.com.au/support for help within 48 hours.

If you are not receiving the notifications/messages:-

- You may have not selected OK to allow the App to use your current location or OK to send you the Push Notifications:-
 - To change current location - On your device select Settings, Privacy, Location Services, scroll down to the Singleton PS App and allow.
 - To change push notifications - On your device select Settings, Notification Centre, scroll down to the Singleton PS App and select it. Change the settings.

