



Singleton Public School

School Information Booklet



A Quality Education in a Caring Environment

Singleton Public School

8 Hunter Street
SINGLETON NSW 2330

Phone: (02) 6571 2250
Fax: (02) 6572 3076
E-mail: singleton-p.school@det.nsw.edu.au



Enter to Learn



We are sure your family will enjoy being a part of our school community. We are proud of our school and its strong traditions, based on quality learning for all our students.

At Singleton Public School we believe that all children are unique and therefore we offer an education which caters for each individual's needs, interests and abilities. We strive to ensure that all children learn in a safe, supportive and caring environment.

Our successful student well-being programs ensure that all children feel happy, safe and valued. The values of Respect, Responsibility and Quality underpin our daily work.

Our curriculum covers the six Key Learning Areas of English, Mathematics, Science & Technology, Human Society & Its Environment, Creative & Practical Arts and PD, Health and PE with a focus on the teaching and learning of literacy and numeracy.

Our Support Unit of two classes provides individual learning programs for children with a range of physical and/or intellectual disabilities. The children in this unit are valuable members of our school community.

ADDRESS	SINGLETON PUBLIC SCHOOL 8 Hunter Street SINGLETON NSW 2330
PHONE NUMBER	(02) 6571 2250
FAX NUMBER	(02) 6572 3076
EMAIL ADDRESS	singleton-p.school@det.nsw.edu.au
WEB SITE	www.singleton-p.schools.nsw.edu.au
SCHOOL APP	Search "Singleton Public School" in your App Store
SCHOOL PERSONNEL:	
PRINCIPAL	David Crowe
ASSISTANT PRINCIPALS	Christine Launders Katrina Hackett Robyn Edgar Rachel Nichols
ASSISTANT PRINCIPAL - LEARNING & SUPPORT	Jennifer Miles
SCHOOL ADMIN MANAGER	Kerrie Burns
SCHOOL ADMIN OFFICERS	Vicki Smith Paula Paul Pauline Lawrence
SCHOOL COUNSELLOR	Katie Garlick

OUR SCHOOL PROFILE

Singleton Public School is one of the oldest schools in NSW, having been established on the Hunter Street site in 1856. The first permanent building was erected here in 1858. The oldest existing building on the site was built in 1876, with a further building opened in 1886. The previous administration block was constructed in 1910 following demolition of the 1858 building.

In the early 1950s, an additional site on the Pelerin Estate (King Street) was purchased. Buildings were opened on this site in 1964. Further buildings were opened at King Street in 1970. By 1976, the enrolment at Singleton Public School had reached over 1000 pupils, housed on the two separate sites.

Because of the rapid growth of the town, it was decided to divide Singleton Public School into two separate primary schools. This occurred in 1979 with the establishment of King Street Public School at the King Street site, incorporating the South Singleton Infants and Singleton Public School at the original Hunter Street site.

In 1995 the school playground was expanded with the addition of the property at 10 Hunter Street. In 2002 a further acquisition by the Department of Education & Training saw "The Parsonage" cottage at 8 Hunter Street added to the western side of the school property. This is now the school's administration building and the site of the school office.

Security fencing was erected around the school in 2009. In 2010 the Government's Building the Education Revolution (BER) saw construction of new permanent classrooms which were completed in 2011.

The Singleton Public School community is very proud of the educational programs that we have to offer. Some of these include the following features:-

- Dad's Home Reading program;
- A rich teaching and learning program which provides for the range of abilities and interests of students across all grades and classes;
- An Intensive Literacy teacher who works with students in Year 1;
- An excellent daily PE program;
- A wide selection of sporting opportunities for children in Years 3-6;
- A school band supported by the P&C;
- Debating and Public Speaking;
- A singing "Vocal Movement" for students in Years 3-6 and music program for K-2;
- Targeted programs in Science and the Arts;
- Outstanding educational programs and individual support for students with disabilities both within mainstream classrooms and in the Special Education Support Unit.
- Environmental Education;
- State of the art technology including interactive whiteboards, a computer lab, tablets with Wi-Fi connectivity and a connected classroom for video conferencing.
- End-of-year Transition Program and orientation days for the following year's Kindergarten children;
- A cultural program which supports the identity and traditions of our Aboriginal and Torres Strait Islander students and also involves our community members;
- A range of activities which encourage parents and grandparents to participate in their child's education.

TERM DATES FOR 2017

Term 1 – 30/1/18 – 13/4/18 (29/1/18 School Development Day)
Term 2 – 1/5/18 – 06/7/18 (30/4/18 School Development Day)
Term 3 – 24/7/18 – 28/9/18 (23/7/18 School Development Day)
Term 4 – 15/10/18 – 19/12/18 (20/12-21/12/18 School Development Days)

SCHOOL TIMES	Class Time	9.10 - 11.10
	Eating Time	11.10 - 11.20
	Lunch	11.20 - 12.00
	Class Time	12.00 - 1.30
	Recess	1.30 - 2.00
	Class Time	2.00 - 3.10

CORE VALUES Quality, Respect and Responsibility

SCHOOL SONG The blue of the sky and the gold of the sun,
These are the colours we proudly boast,
As forward we march, with our heads held erect,
To those goals of life that offer the most.

CHORUS

So its strive for the blue and the gold,
Work for our colours too,
Strive for the motto that will mould,
Citizens loyal and true.

SCHOOL PRAYER I pray to my God that I may be a good child,
Obedient and truthful,
Growing up amongst my peers,
So respectfully and responsibly,
That I may leave my school ,
An honest citizen, of use to my country,
And to the greater glory of my God.
Amen.

SCHOOL MOTTO Enter to Learn

SCHOOL UNIFORM

Our school uniform policy has been formulated to encourage all children to wear their school uniform with pride. The whole school community expects that all students will wear the school uniform every day. In this regard, parents have an important role in overseeing what their children wear to school. A navy school hat is part of the school uniform. Uniform items are available for sale at Lowes in Singleton Square.

SUMMER

GIRLS: Blue checked dress OR navy shorts and unisex polo shirt; navy socks; black shoes. Navy school hat at all times.

BOYS: Unisex polo shirt; navy shorts; navy socks; black shoes. Navy school hat at all times.

WINTER

GIRLS: Unisex polo shirt and navy trousers OR blue and gold checked pinafore with a white blouse or unisex polo shirt; royal blue zip-up jacket (optional), royal blue tracksuit top (optional); navy socks or stockings; black shoes. Navy school hat at all times.

BOYS: Unisex polo shirt and navy trousers; royal blue zip-up jacket (optional) royal blue tracksuit top (optional); navy socks; black shoes. Navy school hat at all times.

SPORT: Children may bring joggers to wear with unisex polo shirt and navy sport shorts during sport. Alternatively, black joggers may be worn at all times. Navy school hat must be worn at all times.

ENROLMENT

Children are eligible to be enrolled in Kindergarten at any time from the beginning of the school year to the end of Term 2 providing their 5th birthday occurs on or before 31st July in that year. An enrolment application form must be completed for enrolment. These can be obtained from the school office.

In order to enrol your child, parents/guardians must provide a birth certificate or other identity documents such as a passport. Each Kindergarten child enrolling should also provide an Australian Childhood Immunisation Register (ACIR) Immunisation History Statement and proof of address. Any copies of any family law or other relevant court orders, or health care information should also be supplied.

All other children can be enrolled at any time during the school year.

SCHOOL ZONES

Each of the public schools in Singleton draw their enrolments from designated zones based on the child's place of residence. If you wish to seek non-local enrolment outside your designated zone you must complete an Out of Zone Application Form and submit it to the school. Please use the 'Find My School' website to check your zoned school - <https://education.nsw.gov.au/school-finder>.

COMMUNICATION WITH PARENTS

The school staff believe that education is a partnership between home and school, and that it is important that teachers and parents regularly communicate with each other. There are a number of ways that this can happen.

Our Newsletter is the most important way that our school communicates with parents what is happening weekly. It is essential for parents to read our Newsletter to find out what has happened, what will happen, important dates, educational issues and community happenings. *Please ensure you read it carefully.* Our Newsletter is produced electronically and put onto the school's website weekly. A message and link is also put on the School App. Permission notes and information regarding excursions and other school activities are also uploaded to the school website.

Written reports on your child's progress are sent home twice a year. Parent/teacher interview days are held each year in Term 1. At times during the year there may be formal interviews or Learning Support Team meetings requested with parents to inform you of your child's progress. We encourage parents to contact their child's teacher if they ever have any concerns about their child at home or at school. This can easily be done by phoning the school office and leaving a message for the teacher to arrange a suitable appointment time or to address concerns over the phone.

Parents, carers and interested community members can also find out what is happening at school by downloading our School App on their smart phones and tablets. Parents can receive travel and other notifications, reminders, location guides for school events; provide absentee notes, access the school newsletter, calendar, permission notes and much more.

To download the app on to your device, simply go to your App store and search for Singleton Public School. Full information for downloading the School App is available from the school office.

SCHOOL ASSEMBLIES

Assemblies are an important part of our whole school organisation. The coming together of students is vital to developing relationships, co-operation and cohesiveness across grades and classes as well as providing an opportunity for classes to share the work that they have been doing.

Whole school assemblies are held in the school hall on Fridays. Assembly time and organising/hosting classes are advertised in our weekly newsletter. Our parents, guardians and grandparents are welcome to attend.

BECOMING INVOLVED WITH YOUR SCHOOL

There are a number of ways that you can support your child's school. This can include attending P&C meetings, joining the School Council, volunteering for the canteen, breakfast club or volunteering to help in classrooms.

P&C MEETINGS

On the first Wednesday of each month
6.00 pm in the School Library

ABSENCE FROM SCHOOL

The expectation is that children will attend school every day except in circumstances which are exceptional such as illness or a family crisis.

If your child is away from school you will need to send a note to the classroom teacher on their return. If your child returns to school and does not return a note, you will receive a letter requesting an explanation for your child's absence. It is a legal requirement that we have an explanation for all absences. Alternatively, you can generate an absence advice using the School App.

Families taking extended leave for travel can complete an Application for Extended Leave - Travel. An Application for Exemption from Attendance/Enrolment at School is also available for exceptional circumstances. Please contact the school office to obtain a copy of the above forms to complete.

If your child is late to school they need to come to the school office first for a late note. If leaving school early, the person who is collecting them must come to the office first to receive a pass-out slip.

VISITORS TO SCHOOL

The safety of our students is of paramount importance. Therefore all members of staff wear an identifying badge and all visitors to the school must sign in and wear a visitor's badge. This must be done at either the school office, in the canteen if you are volunteering for the day or the classroom when working as a classroom volunteer.

All visitors must also make themselves familiar with the School's Safety Briefing brochure which includes important safety information including the school's Emergency Procedures. This brochure is available from the school office.

COLLECTING YOUR CHILD AFTER SCHOOL

If you are collecting your child from school once the bell has gone in the afternoon you do not have to sign in. You will need to arrange to meet at one of four places:

- On the seats under the "Friendship Tree" (near the COLA on the Elizabeth Street side);
- On the seats outside of the classrooms near the "Enter to Learn" gates in Hunter Street;
- Under the tree at "The Parsonage" (school office);
- On the grassed area in front of the Kindergarten building (please do not wait on the verandah).

IMPORTANT – No child should be on school grounds or playing on playground equipment, whether accompanied by an adult or not, before 8.40 am or after 3.10 pm on any school day. No person should be on the school grounds out of school hours including weekends, without permission from the school Principal.

SPORTING SCHOOLS PROGRAM

The school runs a highly successful Sporting Schools program with over 70 children regularly attending. This encourages children to participate in an active lifestyle. It runs one afternoon per week from 3.10 – 4.10 pm for seven weeks of each term. Children participate in fun activities which encourage physical activity and game development. If you would like your child to participate, further details and permission forms are available from the school office.

BREAKFAST CLUB

Breakfast Club operates on a daily basis through the support of volunteer parents before school. This program has no charge and provides any child that attends a basic breakfast of toast, cereal, juice or milk. Fruit for the crunch and sip program can also be provided.

BUS TRAVEL

Many of our students travel to and from school by bus. All Years K-2 students travel free and Years 3-6 children who live more than 1.6 km away from the school are eligible for free transport to and from the child's place of residence only. To apply for free bus travel, students need to complete an online application at www.transportnsw.info/school-students which the school will then endorse providing the address on the application matches the address on the school's records.

The buses leave from Singleton Public School's Elizabeth Street side between 3.15 and 3.45 pm each afternoon and children are supervised by school staff until they board their buses.

BUS CODE OF CONDUCT

It is every student's responsibility to behave in a manner that ensures the safety and comfort of passengers and drivers. This includes:

Holding School travel passes

- If you have been issued with a travel pass, show it to the driver on boarding and when requested.
- Use the School travel pass only for its intended purpose.
- Keep your School pass for your own use - you should not lend your School pass to other students or borrow one from them.

Disobeying these rules may lead to the withdrawal of bus travel passes and/or prosecution.

Behaving appropriately

- Respect the needs and comfort of other passengers, such as no use of offensive or racist language, fighting, spitting, placing feet on seats, throwing things in or from the bus, eating or drinking - except water - unless the bus operator gives written permission.
- Give up seats to all adults and disabled passengers.
- Adhere to the law that bans smoking on buses.
- Obey reasonable directions from the driver, such as where to sit or to remain in the bus.
- Keep arms, legs and heads inside the bus.
- Refrain from attracting the attention of the driver except in the case of emergency.

Respecting property

- Protect bus property.
- Ensure that buses are not vandalised.
- Report any vandalism, such as graffiti and window etching.

If issued with a School Opal card, students must always tap on when boarding the bus and tap off when leaving the bus. Disobeying the above rules may lead to the withdrawal of School Passes and/or prosecution. A full copy of the Code of Conduct can be found on the NSW Transport web site at <https://apps.transport.nsw.gov.au/ssts/studentCodesOfConduct>.

WET WEATHER PROCEDURES

The school has procedures in place for wet weather. Should it be raining solidly and heavily when your child arrives at school, they will need to go to their classroom. If it is a light shower, students will need to meet under the COLA after the 8.40 am supervision bell. The teachers at the school will inform the students of the wet weather procedures to follow during the school day.

LIBRARY

The school Library is available to the children for borrowing books. It is the central resource area for the school. In order to borrow from the library students need to bring a waterproof library bag each time they wish to exchange books.

Each class has a weekly lesson in the library. This is when children may return and borrow books. The library is also open at lunch and recess.

The school asks that any books that are seriously damaged or lost be paid for by the parents.

SICK BAY

If your child is sick at home in the morning please do not send them to school. If they are sick, they are better off being at home. We do not have the facilities to look after sick children for extended lengths of time. If your child becomes sick during the school day we will contact you so that you can come and collect your child. An up-to-date contact number for parents and your child's emergency contacts is essential so we can arrange to send your child home.

DENTAL CLINIC

There is a dental clinic in Sussex Street, Singleton, situated within the grounds of King Street Public School. The phone number for Hunter Oral Health Service is 1300 720 023. Treatment is free for school aged children.

SCHOOL COUNSELLOR

A School Counsellor is at the school two days per week. The school counselling service is a support consultative and resource service to schools. School Counsellors are especially trained to diagnose, assess and provide assistance to children, parents and teachers in order to overcome problems encountered at school.

SPECIAL RELIGIOUS EDUCATION (SRE) / ETHICS CLASSES

Every Wednesday after lunch, visiting members of various church groups take classes in Religious Instruction. This is done on an ecumenical basis with all denominations combined. Depending on scripture teacher availability some dominations such as Catholic, Bahai and Jehovah Witnesses have separate classes. Your child will be placed in the scripture class as indicated on the enrolment form.

Where available, Ethics classes for Stage 1 students are offered at the above time.

In accordance with Section 33 of the Education Act, no child is required to receive any general religious education or special religious education if the parents/caregivers object. Objections should be made in writing to the principal of the school. At Singleton Public School we ask that parents renew their request each year.

LOST PROPERTY

Please ensure that all children's clothing and personal items are clearly marked with the child's name. This assists in finding an owner for lost property and also saves disputes over ownership of lost items. The lost property box is located near the Breakfast Club area at school.

CONTACT DETAILS

It is of vital importance that parent/guardian and emergency contact details are kept up to date. If these change at all, please let the office staff know as soon as possible. This includes any changes to the student's family, for example, a family where there has been a change of address, a change of phone numbers or the parents have separated. This keeps the school records up to date in case of an emergency.

STUDENT COUNCIL

Each year, students elect representatives to act as School Councillors for the year. One representative from each class is elected from Years 3, 4 and 5. Ten Year 6 Councillors are elected which includes the School Captains and Vice Captains.

At Student Council meetings students raise issues which our student body feel need to be addressed to make our school even better. They also organise activities for our students such as charity fundraising days and school discos.

SCHOOL BAND

The children in Years 3-6 can choose to join the school band which is supported by the school and the P&C. The band performs regularly at school and community events producing high quality music. All children who belong to the band must have private music lessons. These lessons are available either through music teachers selected by the P&C Band Co-ordinator and are held at our school. Payment for private lessons is made directly to the music teachers. Information on how to join the band is available from the school.

PARKING

While there is limited parking around the school parents are able to park in Elizabeth, Hunter and Church Streets according to the parking signs.

Staff Car Park

One of the school's entrances is the Staff Car Park. This is for staff and to drop off and pick up the students in the Support Unit only. To ensure the safety of everyone, this entrance is not to be used by pedestrians, parents, students, etc.

Parking Zones around the School

Please adhere to the parking zones around the school, they are for the safety of our students and school community.

Driveway at the Parsonage

Please keep the driveway at the Parsonage clear at all times. This is an emergency entrance/exit and also used by staff members during the day.

CANTEEN

Our refurbished school canteen is P&C operated with a paid supervisor. The canteen is open from Monday to Friday with a team of hardworking parents, carers, grandparents, etc who volunteer one day every four weeks to support the school.

Our school follows the Healthy Canteen Guidelines. We provide children with nourishing and healthy food from an extensive menu. The menu is available on the school's website- visit www.singleton-p.schools.nsw.edu.au, select "Our School" and then "P&C Information". To become a volunteer, please see the information on Page 13 of this booklet.

PARENT VOLUNTEERS

All volunteers that come into the school either in the Canteen, Breakfast Club, as class helpers, attend excursions, etc should have completed either a Statutory Declaration for Volunteers and Contractors - Appendix 5 (available at the school office) and provided a 100 point check, or provided a Working with Children Check through Services NSW.

NUTS AT SCHOOL

Singleton Public School has reduced the risk of students who are allergic to nuts from being exposed to them, by asking all parents, carers and volunteers to abstain from bringing products with any traces of nuts in them to school. The school currently has children enrolled at the school with severe and/or life threatening allergies to nuts. This includes all nut products and products with traces of nuts including peanut butter and Nutella. Even a trace of peanut butter on another child's breath or coming in contact with some residual peanut butter from eating lunch can be fatal for children who are anaphylactic. Please support these children by not sending your child to school with any nut products.

PRESCRIBED MEDICATION

The school will administer prescribed medication if necessary but only if written instructions as to dosage, etc are received from parents and doctors. An administer prescribed medication form will also need to be completed which is available from the school office or the school's website. We recommend that parents, not children, bring in any prescribed medicine for their children. There is a written procedure to be followed in the case of regular medications. Staff do not administer paracetamol or other pain or over the counter medication unless a doctor's directive (eg, a prescription) is provided.

SCHOOL SUPPLIES

The school supplies all students with exercise books and some stationery needs. Kindergarten children need only bring their school bag, lunch box and drink in their first few days of school. Parents and carers of students in Year 1-6 will need to supply basic requirements such as rulers, erasers, coloured pencils, pencil case, glue sticks, sharpeners, textas, etc. Parents will be advised of any other requirements, such as dictionaries (sold by the school) by their class teacher. Consumable items will need to be replenished at times during the school year.

VOLUNTARY CONTRIBUTIONS AND PAYMENTS

The voluntary contributions have been set by the School Council at \$60.00 per family per year. Whilst these are not compulsory, the funds we receive are used to enhance your child's learning program through the purchase of resources used daily by all students.

Statement of Accounts are sent home at the start of each term to give parents/carers a guide of any outstanding or upcoming payments.

Payments can be made by:-

- sending payments and permission notes with your child in an envelope or zip lock bag with their name, class and what you are paying for (cash, cheque, credit card slip, parent online payment system). These are sent to the office by the class teachers each day.
- In person at the office - cash, cheque, credit card*, or EFTPOS*
- Over the phone - credit card*,
- Credit Card Payment Slip* in the school newsletter (credit card only), or
- Parent Online Payment system (POP).

**Please note EFTPOS and credit card payments have a \$20 minimum.*

The school office completes banking daily at approximately 12.30 pm. This time can change at times throughout the year depending on other requirements on the day eg excursions, end of month reconciliations, etc.

LIBRARY FUND – TAX DEDUCTIBLE

This fund was established in 1997 to assist in the effective operation of the library. The school community may make voluntary contributions to this fund. This donation is tax deductible.

INFECTIOUS DISEASES OF CHILDREN

During the time your child is at school they may well contract one or more infectious diseases common to children. If children do contract the following illnesses they have to be away for the time indicated below:-

CHICKEN POX (Varicella)

Exclude for 5 days from the onset of the rash and the blisters have dried. Contacts are not excluded.

CONJUNCTIVITIS

Excluded until discharge from eyes has ceased.

GASTROENTERITIS

Exclude for at least for 24 hours after diarrhea and/or vomiting stops.

GERMAN MEASLES (Rubella)

Exclude for at least 4 days after the rash appears. Contacts are not excluded.

GLANDULAR FEVER (Infectious Mononucleosis)

It is not necessary to keep your child away from school from the point of view of infection but some children with Glandular Fever are too sick to attend school.

HAND FOOT AND MOUTH DISEASE

Exclude until the blisters have dried.

HEPATITIS A

Return to school on receipt of a medical certificate of recovery or 2 weeks after first symptoms or 1 week after onset of jaundice. Contacts are not excluded.

IMPETIGO (Septic/School Sores)

Patient excluded if sores on exposed surfaces such as face, scalp, hands or legs. Student may return to school once antibiotic treatment has started. Sores should be covered with watertight dressings.

MEASLES

Patient excluded from school for at least 4 days from the appearance of the rash or until a medical certificate of recovery is produced.

MUMPS

Exclude for 9 days after onset of swelling. Contacts are not excluded.

RINGWORM

Patient excluded until the day after fungal treatment has begun.

SCABIES (The Itch)

Excluded until the day after appropriate treatment is begun.

STREPTOCOCCAL INFECTION (including Scarlet Fever)

Exclude at least 24 hours after treatment has begun and the child is feeling better or until a medical certificate of recovery is produced. Contacts are not excluded.

WHOOPING COUGH

Exclude until the first 5 days of a special antibiotic has been taken. Contacts not excluded.

These guidelines have been obtained from the NSW Health website under Infectious Diseases of Childhood.

Please advise the school if your child/ren contract/s any infectious diseases. This is so an announcement can be placed in the newsletter. No details such as your child's name will be included. It is extremely important to advise the school community of any outbreaks particularly for those students and families with immune and other health issues and so that other parents can keep an eye out for symptoms in their child/ren.

CANTEEN AND BREAKFAST CLUB ORGANISATION

The Singleton Public School P&C run the Canteen and Breakfast Club. All services are run on a volunteer basis and the P&C are always looking for volunteers to help out. The funds raised by the Canteen go directly to the school to purchase equipment, which benefits your children. In fact, over the last 3 years the P&C has donated close to \$100,000 providing the school with air conditioning, books for the school library, playground equipment and seating, stage curtains and sound equipment for the school hall, school band equipment, ovens and fridges for the canteen, laptops, helping to fund the school app and classroom resources. To continue this amazing work we need your help.

Volunteers in the Canteen help the canteen manager and assistant to prepare healthy and nutritious lunches and snacks, many of which are canteen made. The canteen volunteers are needed between 9.00 am and 2.00 pm, but we are happy to have your help just in the morning between 9.00 am and 11.00 am.

Breakfast Club is a free service available to all children at the school. It provides a healthy and nutritious breakfast every school day. Lunch box top-ups are also provided on request. You already have all the experience you will need however co-ordinators will familiarise you before you start. We aim to have 2-3 volunteers each day and they are needed between 8:40 am and 9:30 am. Your pre-school aged children are very welcome to accompany you.

The Canteen roster run on a four-week cycle. The roster is available with the dates for each rotation from the Canteen or on the school's website. Breakfast Club runs on a weekly roster. There is also a list of casuals who are happy to be on-call for occasional volunteering that you may like to add your name to. The P&C would be delighted to include you on the roster and remember volunteering is for everyone, mums, dads, aunties, uncles, grandparents and friends..... Everyone is welcome! Please complete the nomination form on the form below if you are able to help out.

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VOLUNTEER SLIP (RETURN TO THE SCHOOL OFFICE)

Name:

Contact Number: Email:

I understand that when my name is added to the roster it will be uploaded to the schools website.

CANTEEN ROSTER ORGANISATION

I am able to volunteer on the Canteen roster (please circle your preferences)

Week 1	Week 2	Week 3	Week 4	on a:
Monday	Tuesday	Wednesday	Thursday	Friday

If you are unable to commit to a regular day but would still like to help out when you can please contact Nicole in the Canteen.

BREAKFAST CLUB ROSTER

I am able to volunteer on the Breakfast Club roster (please circle your preferences)

Weekly:	Monday	Tuesday	Wednesday	Thursday	Friday
Occasionally:	Monday	Tuesday	Wednesday	Thursday	Friday

**PLEASE COMPLETE AND RETURN THIS ENTIRE FORM TO THE OFFICE,
EVEN IF YOU ARE ALREADY ON THE ROSTER THIS YEAR.**

Singleton Public School Zoning Map (highlighted pink)

